

SAMPLE CHICKEN PERMIT APPLICATION

Please visit us at 1600 Chamberlayne Avenue to fill out and submit an actual application

CHICKEN PERMIT APPLICATION

NEW RENEWAL PREVIOUS PERMIT # _____

Name: _____

LAST FIRST MIDDLE

SSN or DL # E-MAIL ADDRESS

STREET ADDRESS Apt # CITY STATE ZIP

HOME # WORK # CELL #

Have you or anyone living at this address been convicted of animal cruelty, neglect or abandonment? NO YES
Where? _____

Date of Conviction. _____

NUMBER OF FEMALE CHICKENS: _____

BREED: _____

I, hereby certify that the above information is true and correct. I understand and agree to abide by the terms and conditions for a Chicken Permit as regulated by Richmond City Code 4-124 I understand that the required \$60 permit application fee is nonrefundable. I have read and initialed the back of this application.

SIGNATURE OF APPLICANT DATE

PLEASE READ THE FOLLOWING REQUIREMENTS CAREFULLY AND INITIAL EACH TO SHOW YOU HAVE READ AND UNDERSTAND THE CHICKEN ORDINANCE.

_____ Any permit issued in accordance with this division shall expire within 12 months from the date on which such permit was last issued and may be renewed annually upon submission of a new permit application and payment of a new permit fee. Up to six (6) female chickens are allowed.

_____ Persons eligible for a permit. Any person who owns residential real property in a residential zoning district of the city at which female chickens are to be kept, placed or maintained or who has received written approval from a person who owned residential real property in a residential zoning district of the city to keep, place or maintain female chickens on such property may apply for a permit in accordance with this section. Roosters shall not be permitted.

_____ Upon the submission of an application for a permit in accordance with this section, the director shall conduct a background check and investigation of the applicant to determine if the applicant has been convicted of or had any pending charges for or complaints of animal cruelty or neglect and a site inspection of the area in which the applicant purports to keep, place or maintain any female chickens.

_____ If, after completing the background investigation and site inspection for which this subsection provides, the director determines that the applicant has been convicted of or had pending charges for or complaints of animal cruelty or neglect or determined that the area in which the applicant purports to keep, place or maintain female chickens does not meet the applicable requirements of this Code or state law, the director shall deny the permit applications.

_____ Revocation of permit for noncompliance. Any permit issued in accordance with this section is subject to revocation by the director upon failure of any person to whom the director has issued a permit to comply with relevant provisions of this Code or state law or with any rules or regulations established in accordance with this division.

_____ Upon prior written notice to the person to whom a permit has been issued in accordance with section 4-124 of this Code, from time to time as the director may determine, the director may inspect the area in which any female chickens are kept, placed or maintained, either or both, for the purpose of ensuring the compliance with the provisions of this division and other applicable provisions of this Code and state law. Such inspections shall take place at a time reasonable under the circumstances. Any failure or refusal of the applicant or permittee to allow the director to inspect the area in which any female chickens are kept, placed or maintained or the area in which any applicant or permittee proposes that any female chickens be kept, placed or maintained, either or both, shall, be applicable, result in the denial or revocation of a permit.

_____ Any area in which female chickens are kept, placed or maintained or the area in which an applicant or permittee proposes that any female chicken be kept, placed or maintained, either or both, shall be in accordance with the requirements set forth in section 4-92 of this Code.

_____ Any female chickens kept, placed or maintained pursuant to a permit issued in accordance with section 4-124 of this Code shall remain within the fenced area, pen or structure required by section 4-92 of this Code at all times.

_____ Any person to whom a permit has been issued in accordance with section 4-124 of this Code shall provide at least three square feet of space for each female chicken within a structure designed for such purpose and consisting of four walls and a roof, provided that the number of such female chickens does not exceed a total of six for the affected parcel of real property.

_____ Any person to whom the director has issued a permit in accordance with section 4-124 of this Code shall comply with the requirements for the care of agricultural animals set forth in Code of Virginia, § 3.2-6503.1 and any other applicable requirements of state law.

_____ Any person who abuses, neglects or otherwise harms any chicken shall be guilty of a violation of section 4-96 of this Code and shall be subject to the criminal penalties prescribed therein.



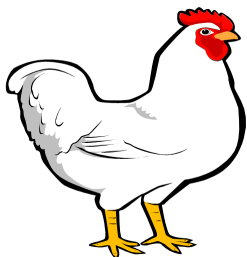
A Guide to Owning Chickens in Richmond



**RICHMOND
ANIMAL CARE & CONTROL
1600 Chamberlayne Avenue
Richmond, VA 23222**

**804.646.5573 FAX: 804.646.5586
www.richmondgov.com/AnimalControl**

The City of Richmond permits the keeping of up to six (6) hens in all residential districts of the city. If you are interested in keeping chickens, please carefully review the information in this brochure. A permit is required to raise chickens in your yard, and this brochure provides valuable information on how to apply for a permit, regulations that pertain to pens, coops and the care of the chickens.



BASIC INFORMATION

- Chicken ownership shall be permissible in all residential districts in the City of Richmond.
- Persons seeking a chicken permit **must** either own the property or obtain the written approval of the property owner.
- A **maximum** of 6 female chickens will be allowed per property.
- Roosters and English Gamecocks **are prohibited** in the City of Richmond.

PROGRAM DETAILS

- Owners shall provide 3 square feet of space for each chicken to allow for the humane keeping of the chickens.
- Chickens and the pen or fenced areas or coop(s) may not be located within 15 feet of any adjacent dwelling(s).

- The pen or fenced area must be located in the rear of the property; not in a front or street side yard. Coop(s) or any other structure(s) shall be located within any required yard. To obtain required yard (setback) information e-mail the Zoning Division at DCDZoningAdministration@Richmondgov.com or call (804) 646-6701 prior to applying.
- The chicken permit application will only be issued after an on-site inspection and a review of the distance requirements.
- The coop/pen area shall consist of four walls and a roof.
- The coop/coop area shall be fully covered, fenced with no fencing slats greater than 2 inches apart.
- Chickens shall remain within the fenced coop area at all times.
- Feed must be stored in secure rodent proof containers.

PERMIT APPLICATION DETAILS

- A permit is required to keep chickens. The non-refundable application fee is \$60.00. The permit is valid for one (1) year.
- The permit must be renewed annually and the renewal fee is also \$60.00.

The permit/license process includes:

- Submission of a site plan and completion of a chicken permit application
- A background check as well as an investigation for prior cruelty or neglect violations.
- Review of the application by Richmond Animal Care & Control.
- On-site inspection of the chicken pen area and coop(s).

The permit can be revoked at any time by Animal Care & Control (ACC) upon the verification of any violation of ownership guidelines and ACC reserves the right to revoke any permit for violation of permit provisions or condition and/or relevant City Code sections.

Any neglect or harm of the chickens may result in immediate seizure by Richmond Animal Care & Control and charges may be filed with the Commonwealth Attorney's Office.

Applicant shall sign that they have read and reviewed provisions of the City Code concerning urban chickens as well as supplemental information regarding poultry handling

The applicant agrees that Animal Care & Control has the right to inspect the pen, coop(s) and chickens at any time without notice.

Owners shall be subject to animal cruelty provisions of City Code 4-96.



For More Information please contact:
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